

PMP Online Booking Link Setup

The screenshot shows the Chiropractic Association website's Members Area. At the top, there is a navigation bar with links for 'ABOUT CHIROPRACTIC', 'YOUR BACK HEALTH', and 'RESEARCH & POLICY'. Below the navigation bar is a 'CHIROPRACTOR LOCATOR' button. The main content area is titled 'MEMBERS AREA' and 'Welcome to OCA Services'. It provides a guide to important links and features, including 'My Profile', 'PMP & ChiroWrite', and 'Your Micro-site'. A 'Renew Now' button is visible, with a note that the next action required is 'Membership'. Below this is a table with the following rows:

My Profile	Update My Profile is complete.
Membership	Membership renewal is required.
PMP License	Ontario - Master PMP Software renewal is required.
CW License	Renewal is not required.
Micro-site	Micro-site has been submitted.
Tax Receipt	Tax receipt for membership payments.

After logging in to the **Members Area** on the OCA website click on the **Micro-site link**.

The screenshot shows the Ontario Chiropractic Association website's MicroSite Profiles setup screen. The navigation bar includes 'ABOUT CHIROPRACTIC', 'YOUR BACK HEALTH', 'RESEARCH & POLICY', and 'PUBLIC EDUCATION'. The main content area is titled 'MEMBERS AREA' and 'MEMBERS AREA'. A 'CHIROPRACTOR LOCATOR' button is visible. The setup screen is titled 'Step 1 of 3 MicroSite Profiles' and includes a 'Next >>' button. The 'Manage Your Micro-Site' section contains the following information:

Your consent election:

If you wish to change your consent election, please contact us.

Number of clinics to setup:

Buttons: Cancel, Reset, Next >>

On the **first screen** (Step 1 of 3) select the number of clinics you wish to modify and click **Next**.

Upload a photo of yourself - see photo guidelines.*

Note: If you have problems uploading your photo or would like to have your photo resized, email the file to Cindy Arnold at oca@chiropractic.on.ca.

Current Photo

Photo Upload

Browse... No file selected.

Click to Add File

Online Booking Link:

Cancel Reset << Back Next >>

Scroll down to the **bottom of the following screen** (Step 2 of 3) and **enter the URL** in the **Online Booking Link field** and click **Next**.

In Step 3 you can **update the clinic information** or just simply click **Submit** and finish the process.

The system will automatically update your micro-site with the new PMP Booking Link on the OCA website.



Ontario
Chiropractic
Association